Notice of Meeting

Council Overview & Scrutiny Committee

Date & time	Place	Contact	Chief Executive
Thursday, 11 September 2014 at **11.00 am** **(A private session for members of the Committee will start at 10.00am)**	Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN	Bryan Searle or Rianna Hanford Room 122, County Hall Tel 020 8541 9019 or 020 8213 2662 bryans@surreycc.gov.uk or rianna.hanford@surreycc.gov.uk	David McNulty

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email bryans@surreycc.gov.uk or rianna.hanford@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Bryan Searle or Rianna Hanford on 020 8541 9019 or 020 8213 2662.

Members

Mr Nick Skellett CBE (Chairman), Mr Eber A Kington (Vice-Chairman), Mr Mark Brett-Warburton, Mr Bill Chapman, Mr Stephen Cooksey, Mr Bob Gardner, Dr Zully Grant-Duff, Mr David Harmer, Mr David Ivison, Mrs Denise Saliagopoulos, Mr Chris Townsend, Mr Richard Walsh, Mrs Hazel Watson and Mr Keith Witham

Ex Officio Members:

Mr David Munro (Chairman of the County Council) and Mrs Sally Ann B Marks (Vice Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications

PART 1
IN PUBLIC

1   **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

2   **MINUTES OF THE PREVIOUS MEETING**   (Pages 1
                                                                   - 6)

To agree the minutes of the last meeting held on Wednesday 2 July 2014.

3   **DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from
Members in respect of any item to be considered at the meeting.

Notes:
- In line with the Relevant Authorities (Disclosable Pecuniary Interests)
  Regulations 2012, declarations may relate to the interest of the
  member, or the member's spouse or civil partner, or a person with
  whom the member is living as husband or wife, or a person with whom
  the member is living as if they were civil partners and the member is
  aware they have the interest.
- Members need only disclose interests not currently listed on the
  Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at
  the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where
  they have a disclosable pecuniary interest.

4   **QUESTIONS AND PETITIONS**

To receive any questions or petitions.

Notes:
1. The deadline for Member's questions is 12.00pm four working days
   before the meeting (*Friday 5 September 2014*).
2. The deadline for public questions is seven days before the meeting
   (*Thursday 4 September 2014*).
3. The deadline for petitions was 14 days before the meeting, and no
   petitions have been received.

5   **IMPROVING STAFF MORALE AND WELL-BEING**   (Pages 7
                                                                   - 8)

The purpose of this report is to share the feedback from the informal staff
discussions held following the last meeting of the Committee, and to agree
the next steps for the review of staff morale and wellbeing.

6   **DIGITAL TRANSFORMATION WITHIN SURREY COUNTY COUNCIL**   (Pages 9
                                                                   - 40)

Purpose of report: Performance Management

Progress report for the past year.

7   **BUDGET MONITORING REPORT**   (Pages
                                                                   41 - 86)

Purpose of the report: This report presents the revenue and capital budget monitoring up-date for June 2014.

8	**SCRUTINY ANNUAL REPORT**	(Pages 87 - 102)

Purpose of the report: Scrutiny of Services

9	**SCHOOL GOVERNANCE TASK GROUP SCOPING DOCUMENT**	(Pages 103 - 112)

Purpose of report: The Children & Education Select Committee has identified School Governance as a topic for a task and finish group. This scoping document is presented to the Council Overview & Scrutiny Committee to review.

10	**RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME**	(Pages 113 - 134)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

11	**DATE OF NEXT MEETING**	

The next meeting of the Committee will be held at 10.30am on 2 October 2014.

David McNulty
Chief Executive
Published: Wednesday, 3 September 2014

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Thank you for your co-operation